# PCI DSS Compliance

## Quick Reference

UNIVERSITY OF CAMBRIDGE

Finance Training Printable Guides

## PCI DSS basics

Created in 2006 by the
**P**ayment **C**ard **I**ndustry

It combined security policies into a
**D**ata **S**ecurity **S**tandard

It is intended to help
protect against fraud

To comply you must
protect cardholder data

Only allow access to data
on a need-to-know basis

When no longer needed data must be
securely destroyed

For more information see the **Cash & Banking** chapter of the current **Financial Procedures**

To ensure compliance we must all :

**Only use University approved systems**
e.g eSales/PDQ terminal


**Keep merchant data for at least 6 months**
then a further 12 months

**Destroy any personal data**
when no longer needed

**Store all printed data securely**
and control access


**Ensure card details are NEVER emailed**
or sent via networked fax

**Never store personal card data digitally**
Redact details if scanning

## Summary objectives

1. Build and maintain a secure network and systems
2. Protect cardholder data
3. Maintain a vulnerability management program
4. Implement strong access control measures
5. Regularly monitor and test networks
6. Maintain an information security policy


## Key Contacts

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